



**Borough of Paxtang
Municipal Building - 3423 Derry Street
Harrisburg, Penna. 17111**

Code Enforcement Office
Phone: 564-4770
Fax: 561-2020

Building Permit Inspection Request Procedures

- 1) All necessary inspections shall be conducted in accordance with the current requirements of the International Codes Council (ICC).
- 2) It shall be the duty of the property owner or their assigned agent to notify the Paxtang Borough Codes Officer when the work is ready and accessible for inspection.
- 3) When notifying the Codes Officer that the work is ready for inspection the notifying party shall identify the PA Labor and Industry Certified Third Party Agency* chosen to conduct the inspection along with the location, type of inspection and permit number.
- 4) After completion of the inspection a report shall be forwarded to the Codes Officer within 5 business days stating the outcome of the inspection and any necessary changes or corrections. No work shall be done beyond the point of each successive inspection without first obtaining the approval of the Codes Officer.

* A list of PA Labor and Industry Certified Third Party Agencies can be found on PA Labor and Industry's website at <http://www.dli.state.pa.us/> under Building Codes.

Required (check)	Type	Date	Inspector	Passed
<input type="checkbox"/>	Floodplain	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	Footing	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	Foundation	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	Framing-R/I #1	_____	_____	<input type="checkbox"/>
	Framing-R/I #2	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	Electrical	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	Mechanical	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	Plumbing	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	Gas	_____	_____	<input type="checkbox"/>
<input type="checkbox"/>	Final #1	_____	_____	<input type="checkbox"/>
	Final #2	_____	_____	<input type="checkbox"/>
	Final #3	_____	_____	<input type="checkbox"/>